

MICHIGAN MERCHANT SERVICES

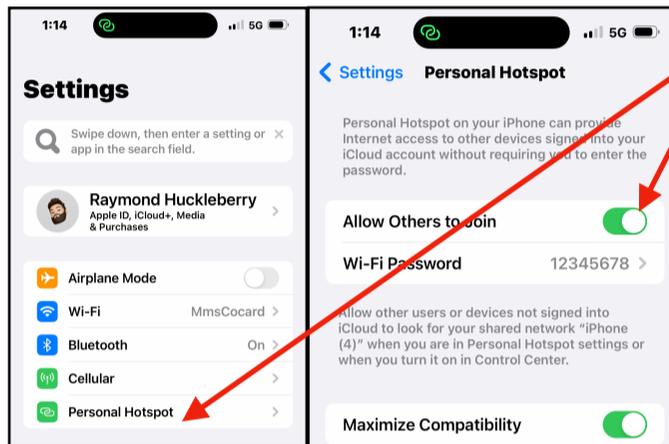
COCARD[®] MEMBER OFFICE Internet is Out!

How to Connect Your Terminal to Phone Hotspot

Your Pax A80 is capable of wifi connection, so if your internet is out, you may be able to Use your “Hotspot” on your phone, if you have one, to connect your terminal to the internet to Continue to process transactions while regular internet is down.



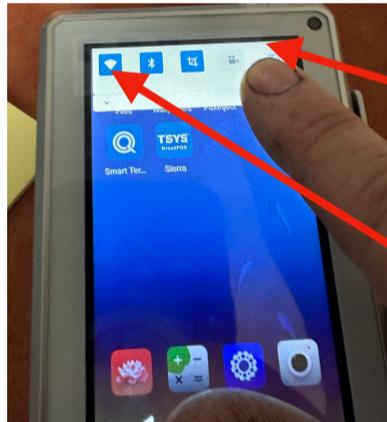
1. Look to see if your terminal is connected via wired internet, if it is: unplug it from the back of the terminal



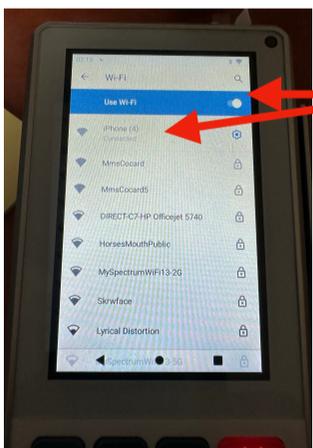
2. Turn your Hotspot on. Your Phone's Setting may appear differently than example. Leave phone Near terminal, note your password for your hotspot.



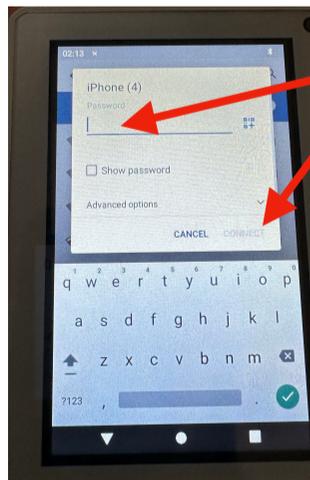
3. Navigate to Home Screen Exit out of any payment App to this screen.



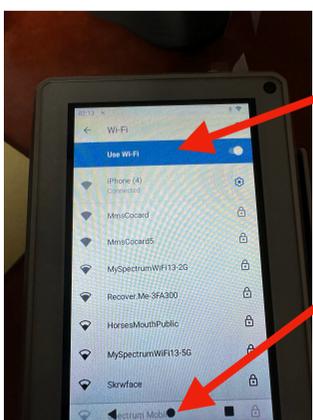
4. From Upper Right Corner Swipe down, very similar To navigating a phone, you will See a menu pull down. Press the Wifi symbol at upper left, it's Longer than a normal tap.



5. Ensure Wifi is Turned on, with The slider near the top, then look At the dropdown list for your phone And tap it.



6. You will then Enter The Password of your Phone's Hotspot, and hit “Connect”



7. Terminal will Connect, Keep phone reasonably Close to terminal. Exit From here using the “Home” Circle at bottom. Enter Your Payment app, And take payments while Internet is out.

Once Internet is Restored, if you are using wired internet, Use the steps above to go back into Wifi Settings, turn Wifi Off, and plug the internet cord back in. If you use Wifi as Your standard connection, simply turn your phone's Hotspot off, and your terminal should reconnect to the Saved Router it was on before.